



## MELBOURNE LEGACY

# Education & Wellbeing Fund 2020

Version	2	Dated	9 December 2019
Delegated Authority	Case Management Supervisor	Approved by	COO
		Scheduled review date	9 December 2020

The Melbourne Legacy Education & Wellbeing Fund is designed to assist eligible Legacy beneficiaries such as widow/er(s), enrolled families, disabled dependents and youth aged 0-26 years old. Eligibility can be determined by speaking to a member of the Community Services Team at Legacy House. Approval of the application is assessed on a case-by-case basis and subject to demonstrated financial need.

- Legacy **may** be able provide funding **up to** \$3,000 per eligible beneficiary in a financial year.
- Only one application is required per family, per financial year.

### Examples of what can be funded by the Education, Training & Upskilling Grant include:

- Compulsory School fees
- Textbooks, stationery and book list items
- School uniforms and school shoes
- School camps and excursions
- Early childhood education
- Extra-curricular activities
- Professional development

This is not an exhaustive list, if you are seeking funding for an item that is not listed in the above examples, please contact your case manager to discuss further. Please note, HELP-HECS debt is not included. There is a **\$1,000 limit** on electronic purchases such as iPads, laptops and other devices.

### To Apply:

Please complete all four sections of the Education, Training & Upskilling Grant application form:

- Section one: family details
- Section two: financial details
- Section three: consent form

Once your application is complete please return it to Melbourne Legacy Community Services Team along with copies of all invoices. Please note, we cannot process reimbursements.

**By post:** Melbourne Legacy GPO Box 4312 MELBOURNE VIC 3001

**Or email:** csv@legacymelb.com.au in PDF format

SECTION ONE: FAMILY DETAILS			
Number of students applying:	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6
Veteran's Details (Required for Eligibility)			
Full Name:			
Date of Birth:			
Date of Death (if applicable):			
Address:			
Suburb:			
State:		Postcode:	
Email Address:		Mobile:	
Veteran Service Number:			
Years of Service:			
Nationality of Service:	<input type="checkbox"/> Australian <input type="checkbox"/> British <input type="checkbox"/> Allied <input type="checkbox"/> Other:		
Branch:	<input type="checkbox"/> Army <input type="checkbox"/> RAAF <input type="checkbox"/> NAVY <input type="checkbox"/> Other:		
Unit/Regiment:			
Veteran's relationship to the Student(s):	<input type="checkbox"/> Parent <input type="checkbox"/> Grandparent <input type="checkbox"/> Other:		

Parent/Guardians Details (if different from above)		<input type="checkbox"/> N/A
Full Name:		
Date of Birth:		
Address:		
Phone number and email:		

Student One Details	
Full Name:	
Date of Birth:	
Study Load:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Short Course
Mode of Study:	<input type="checkbox"/> On-campus <input type="checkbox"/> Off-campus (eg: online)
Course Name:	
Institution Name:	
Are you relocating for study?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you usually live with the veteran?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Student Two Details	
Full Name:	
Date of Birth:	
Study Load:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Short Course
Mode of Study:	<input type="checkbox"/> On-campus <input type="checkbox"/> Off-campus (eg: online)
Course Name:	
Institution Name:	
Are you relocating for study?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you usually live with the veteran?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Student Three Details	
Full Name:	
Date of Birth:	
Study Load:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Short Course
Mode of Study:	<input type="checkbox"/> On-campus <input type="checkbox"/> Off-campus (eg: online)
Course Name:	
Institution Name:	
Are you relocating for study?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you usually live with the veteran?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Student Four Details	
Full Name:	
Date of Birth:	
Study Load:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Short Course
Mode of Study:	<input type="checkbox"/> On-campus <input type="checkbox"/> Off-campus (eg: online)
Course Name:	
Institution Name:	
Are you relocating for study?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you usually live with the veteran?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Please provide a summary of the expenses the grant will be used for (invoices must be provided upon application as Melbourne Legacy does not pay reimbursements)**

SECTION TWO: FINANCIAL DETAILS				
Household Annual Income				
Income	per fortnight		per year	
Employment ( Part time / Full time / Casual)				
Partner's Income				
Allowance from Parents				
Centrelink/DVA Payments – <b>circle which benefit you receive:</b> Austudy/ Abstudy / Youth Allowance / LAFH Allowance /Newstart / Disability Support Pension / Carers Pension / Parenting Payment				
Other Centrelink payment (e.g. Rent Assistance, Family Tax Benefit...)				
Other Government Assistance (eg VCES, scholarship)				
Other Income (e.g. maintenance, rent)				
<b>TOTAL ESTIMATED INCOME</b>	\$		\$	

Household Annual Expenses				
Expenses	per fortnight		per year	
Rent/Board/Mortgage				
Food/Groceries				
Mobile Phone/Internet				
Public Transport (e.g. bus, train tickets)				
Fuel				
Car expenses (e.g. registration, insurance, repairs, maintenance)				
Electricity/Gas/Water				
Education expenses (e.g. books, stationery, equipment)				
Childcare costs				
Medical expenses				
Subscriptions/Membership costs (e.g. gym, Foxtel, Netflix)				
Entertainment (e.g. concerts, theatre)				
Clothes / personal effects				
Sport (e.g. Indoor, weekend comp)				
Debt repayments – store cards/ credit cards/ other loans				
Other				
Other				
<b>TOTAL ESTIMATED EXPENSES</b>	\$		\$	
Total Estimated Income	\$		\$	
Less Total Estimated Expenses				
<b>TOTAL OF INCOME LESS EXPENSES</b>	\$		\$	

**SECTION THREE: CONSENT FORM**

Melbourne Legacy may need to gain or release information with a specific agency or agencies for a specific purpose. In accordance with current legislation Melbourne Legacy is seeking permission to gain or release information to all or any of the following if required.

**Declaration**

I, \_\_\_\_\_ (insert full name)

Certify that I am the applicant described in Section 1

Declare that all information provided is true and correct to the best of my knowledge.

Authorise Melbourne Legacy to make whatever further inquiries it needs to consider my application, including from the referee(s) and others I have nominated, from the educational institutions, Commonwealth, State and Territory Government Departments and other relevant authorities, public and private, responsible for benefits, pensions, personal finances, welfare or educational matters.

Agree that Melbourne Legacy may make any additional enquiries deemed necessary, from those detailed in the application to confirm those financials or other details, and agree to provide more supporting documentation if required by Melbourne Legacy.

Note that the information provided by me is to be treated as confidential by Melbourne Legacy and is not to be released to any other organisation or person without my prior written agreement.

Signed by guardian, or application if over 18:

\_\_\_\_\_ Date: \_\_ / \_\_ / \_\_\_\_

Applicant's Signature if not over 18:

\_\_\_\_\_ Date: \_\_ / \_\_ / \_\_\_\_

**If you have any questions or require any assistance in completing the application form, please contact the Community Services Team at Melbourne Legacy on (03) 8626 0500 and ask to speak to a case manager. Alternatively, you can email your enquiry to [csv@legacymelb.com.au](mailto:csv@legacymelb.com.au).**